

# Authorization For Disclosure of Medical Record Information

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## Patient Information

Patient Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Patient Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_ Work Phone: \_\_\_\_\_

## Release Information To

I hereby Authorize **OSSWF** to release my medical record information to:

Name/Facility: \_\_\_\_\_ Attention: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

**Purpose of Request:**  Leaving Practice/  
Second Opinion  Personal Record Keeping  Continuing Care

## Information to be Released

- Most recent Date of Service  All records related to my Auto Accident on \_\_\_\_\_  
 Specific Date/Dates of Service : \_\_\_\_\_  All records related to my WorkersComp on \_\_\_\_\_  
 All OSSWF records  Other \_\_\_\_\_  
 Xray  MRI  DEXA

*Florida Statute Copy Fee: \$1.00 per page for first 25 pages, \$25 for any pages over 25, plus postage.*

## Authorization to Release Protected Information

**\*Required** - Please complete the check boxes below indicating how protected information should be handled even if the categories do not necessarily apply to the patient's medical records.

Release Records? Check one

Initial each line below to confirm your choices

- I  **DO**  **DO NOT** want \***Psychiatric Treatment Notes** released \_\_\_\_\_  
I  **DO**  **DO NOT** want information about \***Mental Health** released \_\_\_\_\_  
I  **DO**  **DO NOT** want information about \***HIV Tests & Related Information** released \_\_\_\_\_  
I  **DO**  **DO NOT** want information about \***Alcohol and/or Substance Abuse** released \_\_\_\_\_  
I  **DO**  **DO NOT** want information about \_\_\_\_\_ released \_\_\_\_\_  
*Other sensitive information?*



Please confirm that you have put a checkmark and initialed all the protected information categories above regardless if they are applicable or not. If form is incomplete, or if protected information is not released, we may be unable to fulfill this request.

Sign Here

Date Here

Patient's Signature

Date\*

Know Your Privacy Rights  
Refer to the HIPAA  
"PRIVACY NOTICE"

Parent/Legally Recognized Representative Signature\*\*

Date\*\*

Witness

Date

\*\* By my signature, I attest that I am the legally recognized representative of the above mentioned patient.

The information release pursuant to this Authorization may be redisclosed by the receiving institution or individual to other individuals or organizations that are not subject to

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